

## **Report of the Seminar/Workshop should include the following points**

**1. Date of the Seminar/Workshop:-**28/03/2022

**2. Title of the Seminar/Workshop:-**Tools and Techniques for Articulating Project Planning, Reports and Presentation

**3. Name of the Speaker/Resource person with Affiliation with the institute/industry:-**

Ms. Snehal Kulkarni(Faculty at SFIT) and

Mr. Darren Noronha (Final Year student SFIT)

**4. Venue of the Seminar/Workshop:-**Offline (Room no. – 114)

**5. Duration of the Seminar:-**1 hour

**6. Conducted For:-**Students of Third Year Computer Engineering

**7. Objective of the Seminar/Workshop /Curriculum Gap identified/Other than that (Write 2-3 lines):-**

The objective of arranging this seminar was to give the students technical/practical insight of the Tools and Techniques for project planning, report and presentation

## **8. Contents of the Seminar/Workshop**

- Brief explanation on SDLC Life Cycle
- Agile Methodology
- Important tools to be used in our Projects -
  1. Figma
  2. Notion
  3. Trello
  4. Creately
  5. Coggle

## **9. Description of the Entire Event**

**- Overview of the session**

There were approximately 119 student participants who attended the seminar. The opening remark was given by Ms.Varsha Nagpurkar where he introduced the Speaker,Ms.Snehal Kulkarni and Mr.Darren Noronha

The speaker of the session Mr. Darren Noronha has given a great insight on Tools and Techniques for project development. The speaker started from the basic concept of various steps to be followed during the Software Development Life Cycle(SDLC) .The brief about agile methodology was also covered. Using this example students got the clear idea about the software development process. He told about some important tools like Figma for UI designing and prototyping, Notion for notes making and collaborating with others, Trello for creating kanban boards and keeping track on our tasks, Creatly for creating different UML diagrams and Coggle which is oriented towards mind mapping.Using all these tools in our projects will be really helpful and make our tasks easier. Overall the session provided a great knowledge regarding various tools and techniques for articulating project planning, reports and presentation

## **- Technical Details**

### **Figma**

- Figma is used for UI designing and prototyping.
- Using prototyping we can show the flow of our system.
- Figma is used for developing wireframes (future design)
- We can analyze and study various screens which we have designed
- We can thus develop a perfect end to end flow of our app.

### **Notion**

- Notion is used for note making.
- It is an all-in-one workspace for your notes, tasks, wikis, and databases.
- We can collaborate with different team members.

### **Trello**

- We can create Kanban boards for our project workflow.
- We can segregate the task according to the status of it.
- We can thus keep proper track of project tasks.

### **Creately**

- Creately is a SaaS visual collaboration tool with diagramming and design capabilities.

- We can create various flowcharts, organization charts, project charts, mind maps, UMIs, Use case diagrams, activity diagrams, ER diagrams etc using Creately.
- Creatly provides featured templates.

### **Coggle-It**

- Oriented towards mind mapping.
- Mind maps help you organize and structure your thoughts.
- Coogle helps you in creating a mind map.
- We can create branches and add ideas
- It helps in brainstorming and visualizing.

- **Regarding total number of participants:** - There were approximately 119 student participants and 2 faculty participants who attended the seminar.

### **- Overall feedback about the seminar/Workshop and about the resource person**

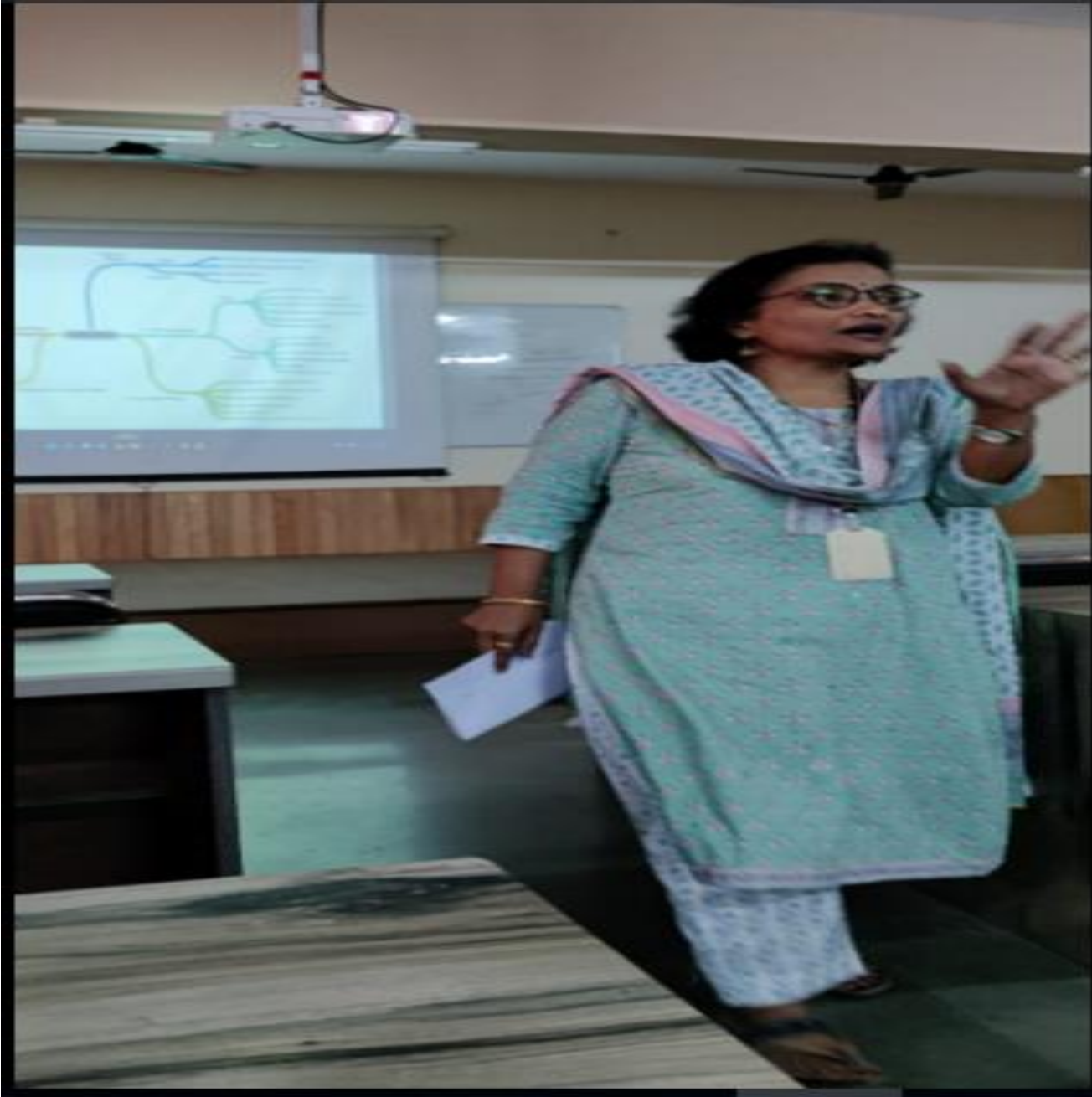
Overall the seminar went phenomenal. It gave a corporate feeling to the viewers. The resource person had clarity of thoughts and took over the seminar very cleanly. He started the seminar with very basic questions and slowly took things to the core. The speaker made students think out of the box with frequent good questions. The session was very interactive as the speaker kept asking questions to the students at regular intervals. All the doubts were also cleared at regular intervals. Overall the resource person was very knowledgeable, interactive and the seminar was very beneficial for the students.

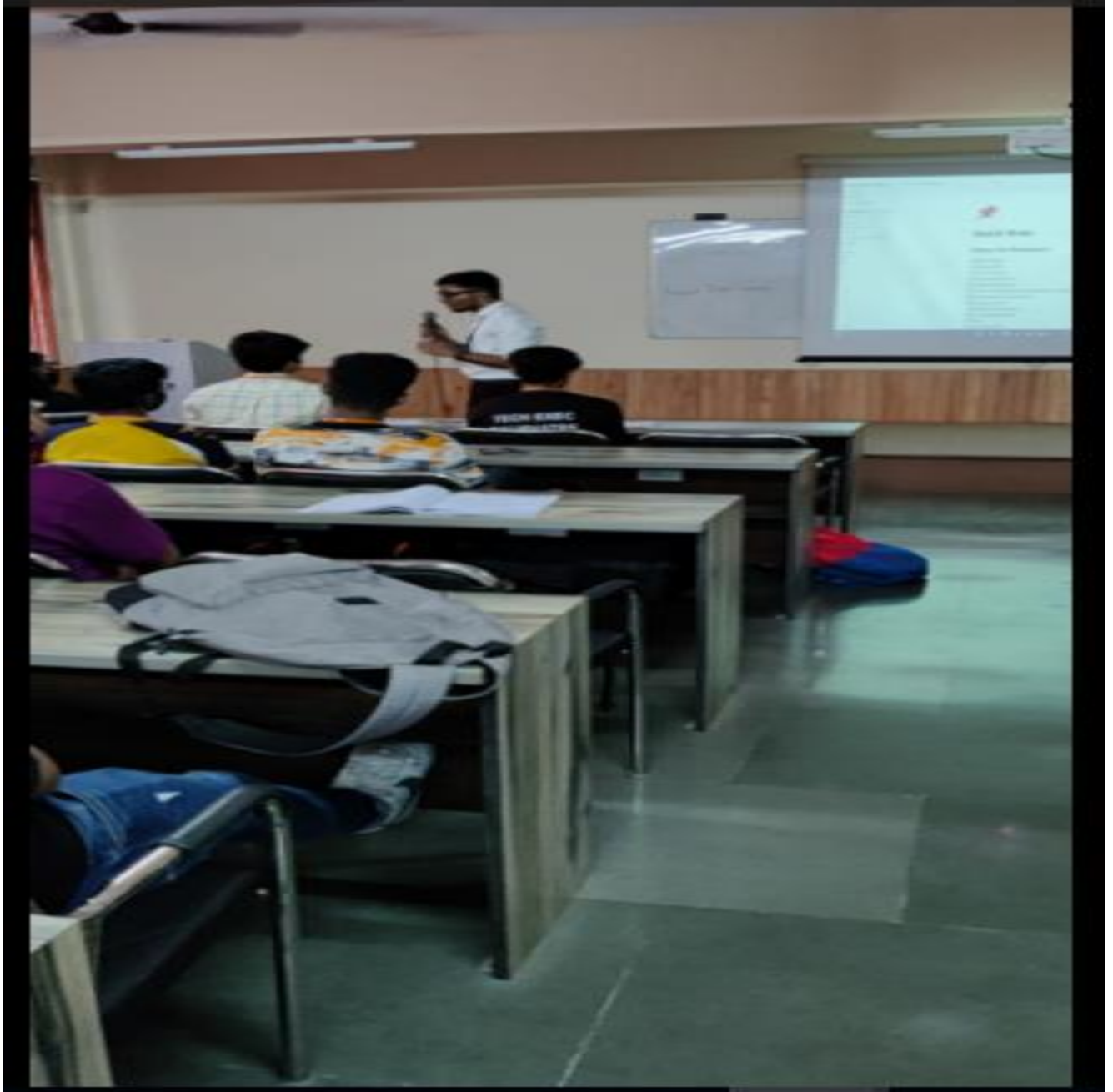
### **- How do the objectives of the seminar meet the requirements?**

Mini Project is one of the subjects for TE students. Along with building the project if something is equally important for students is representing the project idea well. Agenda of arranging this workshop was to give the students technical/practical insight of the Tools and Techniques for project planning, report and presentation which was done successfully by the resource person. He told how things really work in the corporate world knowing which was really amazing for students.

### **- Photographs of the Seminar/Workshop**







**Ms. Varsha Nagpurkar**

**Seminar Incharge**

**Dr.Kavita Sonawane**

**HOD,  
Department of Computer  
Engineering**